

ORDINANCE PREVIEW

Commission/Authority/Board Appointments

Sec. 2-336. - Commission, authority, and ~~bureau~~ board appointments, attendance.

- (a) The mayor and council shall serve as members of the appropriate authorities/corporations as designated by the respective enabling legislation/articles of incorporation.
- (b) Council may appoint up to one member of Council (including the mayor) or staff to serve as a full member of a commission, authority, or board if permitted by the enabling legislation/articles of incorporation or not specifically prohibited herein.
- (ac) Council may appoint citizen volunteers as appropriate to fulfill vacancies using the following process: ~~Commission, authority, and association selection process.~~
- (1) ~~The administrative services division~~ city manager's office shall advertise vacancies, acknowledge applications, schedule appointments with selected applicants and notify applicants of decisions of the selection committee.
 - (2) The selection committee shall be comprised of: two members of the city council, ~~as to be appointed by the mayor, the city manager, the chief administrative officer,~~ and the chairman of the respective commission, authority, or association, or his designee, who shall not vote on the final recommendation to council.
 - (3) ~~The chief administrative officer~~ city manager shall serve as selection committee coordinator and ensure compliance with all requirements of this section.
 - (4) The selection committee shall:
 - a. Conduct interviews with applicants as scheduled by the ~~administrative services division.~~ city manager's office.
 - b. Select and recommend, to the extent possible, a representative cross section of the citizenry as appropriate to serve on the commission/authority/association.
 - c. Forward the recommended selections to the city council for appointment.
- (bd) Applicant eligibility requirements.
- (1) In general, Commission, and authority and board applicants must:
 - a. Be a legal resident of the state and have been a resident of the city for at least six months prior to the date of the application;
 - b. ~~Not be an elected official of any governmental jurisdiction in the county or employee of the city; and~~
 - c. Meet any other qualifications established by the enabling legislation creating the particular commission, ~~or authority or board.~~
 - (2) Planning commission applicants/appointees may not be members of the city council or city staff.
 - (3) Convention and visitors bureau applicants must:

Meet the qualifications established by the convention and visitors bureau in its articles of incorporation and bylaws, as such may be amended, and as approved by the mayor and council.

(ee) *Filling of unexpired terms.* At the time of appointment of a member(s) to a commission, authority, or association the city council may designate an alternate(s) from the pool of applicants. Any alternate shall have the ability to participate in all discussion of the commission, authority, or association, but shall not have the right to vote on any matter before the commission, authority, or association.

The alternate shall be automatically elevated to ~~appointed~~ as a regular member of the commission, authority, or association ~~should there be~~ upon a vacancy during an unexpired term, and serve the balance of the unexpired term. Subsequently, the vacant alternate position would be filled via the next regular interview process.

(df) *Attendance criteria.* Each regular member shall maintain an 80 percent attendance record at all regular and called meetings for the previous 12 months. Members failing to maintain such an attendance record, or who are absent at any three consecutively scheduled meetings, may be immediately dismissed from the commission, authority, or association by the mayor unless satisfactory justification of the absences is received from the chairman. However, the chairman may excuse an absence for documented medical reasons or for business directly related to the purpose of the commission, authority, or association so long as the total number of absences does not result in attendance falling below 70 percent for the previous 12 months.

While serving as an alternate, the alternate will be required to attend a minimum of 60 percent of regular and called meetings of the commission, authority, or association.

Planning Commission

Sec. 2-447. - Membership.

The city planning commission shall consist of five members who shall be residents of the city, appointed by the governing body. No member shall be a member of the city council or city staff to preserve the integrity of the variance and appeal process. The members of the planning commission currently serving shall serve for the term for which they were appointed, namely, two until October 1, 1986; two until October 1, 1987; and one until October 1, 1988; or until their successors are appointed. As the terms of the respective members of the city planning commission shall expire, all future appointments shall be for terms of three years each. Any vacancy in membership shall be filled for the unexpired term by the governing body, which shall also have the authority to remove any member for cause on written charges, after a public hearing. All members shall serve without compensation, but may be reimbursed for actual expenses incurred in connection with their respective duties.

Sec. 2-448. - Organization; rules; staff; finances.

The city planning commission shall elect its chairman from among its members. The term of the chairman shall be one year with eligibility for reelection. The city planning commission shall appoint a secretary, who may be an officer or employee of the city. The city planning commission shall make its own rules of procedure and determine its time of meeting. All meetings of the city planning commission at which official action is taken shall be open to the public. ~~The city planning commission may appoint such employees and staff as it may deem necessary for its work and may contract with the state planning agency and city planners and other consultants for such services as it may require.~~ The expenditures of the city planning commission, exclusive of gifts, shall be within the amounts approved for the purpose by the council.