

PEACHTREE CITY POLICE DEPARTMENT

SUBJECT

*Alcoholic Beverage Handling Permit
Application*

EFFECTIVE DATE

8-15-2018

NEW

REVISED

FORM NO.

PD-0059

APPLICATION FOR ALCOHOLIC BEVERAGE HANDLING PERMIT QUICK GUIDE

****YOU MUST READ THIS CHECKLIST PRIOR TO TURNING IN YOUR ALCOHOL PERMIT APPLICATION AND ENSURE THAT EACH ITEM IS FOLLOWED IN ITS ENTIRETY****

- Complete the application in full. **Indicate if you have ever been arrested or fingerprinted for any offense. Failure to disclose arrests will result in a denial.**
- Attach a copy of your driver's license or identification card. **The Police Department does not make copies and the application will not be accepted without a copy of your license or ID card.**
- You must be eligible to work in the United States. If you do not have a social security number issued to you, you must have a valid work visa. Attach a copy of your work visa. **All applicants** must complete the form included in this packet that is entitled "Affidavit Verifying Status for City Public Benefit Application".
- If you have not lived in Georgia for 5 years or more, you MUST include a CERTIFIED copy of your criminal history from any state that you resided in within the last 5 years. PLEASE NOTE THAT THE CRIMINAL HISTORY NEEDS TO COME FROM THE STATE OR COUNTY GOVERNMENT THAT YOU ARE REQUESTING IT FROM – NOT AN ONLINE SERVICE PROVIDER (Unless the state provides a CERTIFIED copy through their state website).**
- Submit the application portion of this packet and pay the \$25, non-refundable, permit fee. **We accept cash, check or money order – NO credit/debit cards please.** PLEASE NOTE THAT A DETERMINATION OF ELIGIBILITY FOR A PERMIT CANNOT BE MADE UNTIL THE APPLICATION HAS BEEN PROCESSED. Applications can be turned into the Police Department **Monday – Friday 8am through 4pm.**
- You will be provided with a date and time that you may return to have your permit issued.

SOLICITUD DE PERMISO DE MANIPULACION DE BEBIDAS ALCOHOLICAS

USTED DEBE LEER ESTA LISTA DE COMPROBACION ANTES DE ENTREGAR SU SOLICITUD DE PERMISO DE ALCOHOL Y ASEGURARSE DE QUE CADA REGLAS SE SIQUE EN SU TOTALIDAD

- Complete la solicitud en su totalidad. Indique si alguna vez ha sido arrestado o tomado una huella dactilar por alguna ofensa. Si no se divulgan los arrestos, se negará.
- Adjunte una copia de la licencia de conducir o tarjeta de identificación. El Departamento de Policía no hace copias y las solicitud no sera aceptada sin una copia de la licencia o tarjeta de identificación.
- Debe ser elegible para trabajar en los Estados Unidos. Si no tiene un número de seguro social emitido para usted, debe tener una visa de trabajo válida. Adjunte una copia de su visa de trabajo. Todos los solicitantes deben completar el formulario incluido en este paquete que se titula "Estado de verificación de declaración jurada para la solicitud de beneficios públicos de la ciudad".
- Si no ha vivido en Georgia durante 5 años o más, DEBE incluir una copia CERTIFICADA de su historial criminal de cualquier estado en el que haya residido en los últimos 5 años. TENGA EN CUENTA QUE LA HISTORIA PENAL NECESITA PROCEDER DEL GOBIERNO DEL ESTADO O DEL CONDADO QUE LA SOLICITA, NO UN PROVEEDOR DE SERVICIOS EN LÍNEA (A menos que el estado proporcione una copia CERTIFICADA a través de su sitio web estatal).
- Presente la parte de solicitud de este paquete y pague la cuota de \$ 25, no reembolsable, del permiso. Aceptamos efectivo, cheque o giro postal - NO tarjetas de crédito / débito por favor. TENGA EN CUENTA QUE NO SE PUEDE HACER UNA DETERMINACIÓN DE ELEGIBILIDAD PARA UN PERMISO HASTA QUE LA APLICACIÓN SE HAYA PROCESADO. Las solicitudes pueden ser entregadas al Departamento de Policía de lunes a viernes de 8 a. M. A 4 p. M.
- Se le proporcionará una fecha y hora en la que puede regresar para obtener su permiso.

FAQS

Q: Am I required to obtain a permit for each establishment that I work at?

A: No. Only one permit is required regardless of how many establishments you work at. You must, however, list all current employers and update this list with the Police Department when you change employers. You may obtain your permit from Peachtree City, Fayetteville, or Tyrone. You can work in any of these three cities with a permit issued by any of the three Police Departments.

Q: How old must I be to obtain a permit?

A: You must be at least 18 years of age.

Q: What crimes will prevent me from being allowed to obtain a permit?

A: Alcoholic Beverage Handling Permits shall not be issued to anyone who has pled guilty to or been convicted of, or entered a plea of nolo contendere to any misdemeanor or felony relating to illegal gambling, soliciting for prostitution, pandering, letting premises for prostitution, keeping a disorderly place, illegal drugs/narcotics, theft, **crimes of violence**, sexual offenses, **or any other crime opposed to the decency, morality, or public welfare (including identity and credit card fraud) within the preceding 5 years** from the date of their application for a handling permit. Additionally, Alcoholic Beverage Handling Permits will not be issued to any person who is serving probation for a felony sentence involving any felony described above.

Alcoholic Beverage Handling Permits shall not be issued to any person who has pled guilty more than once, or has been convicted more than once of a violation of the provisions of this chapter, or any similar provisions from any other jurisdiction or state law relating to the manufacturer, sale or use of alcoholic beverages.

Alcoholic beverage handling permits shall not be issued to any person who has pled guilty to, or has been convicted of a violation of the provisions of this chapter, or any similar provisions from any other jurisdiction or state law, or convicted of a violation of **any offense relating to the manufacture, sale, or use of alcoholic beverages, to include driving under the influences of alcohol, within the preceding two years.**

PLEASE NOTE THAT ANYTHING OTHER THAN A SUCCESSFUL DEFERMENT, ACQUITTAL, OR A DISMISSAL WILL COUNT AS A CONVICTION. THIS MEANS THAT PLEAS OF GUILTY, NOLO CONTENDERE, UNCOMPLETED OR UNSUCCESSFUL FIRST OFFENDER, AND/OR UNCOMPLETED OR UNSUCCESSFUL DEFERMENT WILL PREVENT YOU FROM BEING ISSUED A PERMIT.

Q: What can I do if I am denied a permit?

A: If you are denied a permit, you can write an appeal letter to Chief Moon. In this letter, you should detail any circumstances that you would like to be considered when your appeal goes before the Appeals Board. The Appeals Board is comprised of the Chiefs of Police from Peachtree City, Fayetteville, and Tyrone. Once your written appeal letter has been received, the Appeals Board will review your letter and make a determination. You will be notified in writing of the decision. This decision is final.

Q: When must I renew my permit?

A: Each Permit must be renewed on an annual basis and by the date listed on the currently issued permit.

Q: Is the \$25 a one-time fee?

A: No, the \$25 must be paid annually at the time of renewal.

Q: If I have been convicted of a Minor in Possession of Alcohol or DUI, can I still obtain a permit?

A: If you have been convicted of Minor in Possession of Alcohol or of a DUI within the 2 years prior to the submission of this application, you will be DENIED the permit. Remember that conviction under this ordinance includes a guilty plea, adjudication of guilty, nolo contendere, or an indictment.

Q: Am I required to display my permit while I'm working?

A: Yes. While you are working, you must display your handling permit at all times. You may display it in any method most comfortable for you, so long as it is completely exposed to anyone who wishes to read it.

APPLICATION FOR ALCOHOLIC BEVERAGE HANDLING PERMIT

Is This a Renewal? Yes If No, Skip the Next Question.
 If Yes, What is Your Permit #?: _____

Today's Date: _____

Applicant's Name:			Applicant's Home Address:			Home Telephone #:	
Last	First	Middle	Street #	Street Name	Apt. #.	_____	
Date of Birth:			Social Security Number:		Sex:		Driver's License Number:
____/____/____ Month Day Year			____ - ____ - ____		<input type="checkbox"/> Male <input type="checkbox"/> Female		_____ State of Issuance: _____
Name of Employer <i>If you work at more than 1 business, please list all.</i>		Address of Employer:			Employer's Telephone #:		Job Title:

The fact of an arrest record shall be used for investigative purposes only and shall give rise to no presumption or inference of guilt. Due to the inclusion of arrest information, these applications shall be regarded as confidential and shall not be produced for public inspection without a court order.

Have you ever been arrested or fingerprinted for any offense?

Please check one:

- Yes**
 No

****Omissions regarding arrest information will automatically preclude the applicant from obtaining a permit.****

FOR POLICE DEPARTMENT USE ONLY

Name of Staff Member Accepting Application: _____		Date: ____/____/____	
Name of Staff Member Completing Background Check: _____		Date: ____/____/____	
Name of Staff Member Printing and Issuing Permit: _____		Date: ____/____/____	
CHECKLIST TO BE COMPLETED BY STAFF MEMBER PRINTING AND ISSUING PERMIT PRIOR TO PROCESSING THE APPLICANT'S BADGE			
<input type="checkbox"/>	Applicant Information Page (Pg 4)	<input type="checkbox"/>	Copy of Driver's License, ID Card
<input type="checkbox"/>	CH Consent Page (Pg 5)	<input type="checkbox"/>	Copy of Work Visa (If applicable)
<input type="checkbox"/>	Public Benefit Application (Pg 6)	<input type="checkbox"/>	Copy of 5 year CH (if applicable)
<input type="checkbox"/>	Letter of Acknowledgement (Pg 7)		
<input type="checkbox"/>	Processing Fee Paid		

**PEACHTREE CITY POLICE DEPARTMENT
CRIMINAL HISTORY CONSENT FORM**

(Visa, Adoption, Licensing, Employment – Purpose Code E)

Full Name (printed): _____
Last First Middle

Address: _____
Street # Street Name Apt. # (is applicable)
_____ City State Zip

Date of Birth: _____ Social Security Number: _____-_____-_____

Driver's License Number: _____ State: _____

Race: _____ Sex: _____

How long have you resided at your current address? _____

List previous addresses for the last 10 years:

One of the following must be checked:

This authorization is valid for 90 / 180 days (circle either number) from the date of signature.

I, _____, give consent to the above named to perform periodic criminal
Write your name
history background checks for the duration of employment with this company.

Authorizing Signature: _____

Affidavit Verifying Status for City Public Benefit Application

By executing this affidavit under oath, as an applicant for a City of Peachtree City, Georgia Business License or Occupational Tax Certificate, Alcohol License, Taxi Permit, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Peachtree City Alcohol Handling Permit, I am stating the following for _____ as a representative of

(the name of person applying on behalf of the business, corporation, partnership, or other private entity)

(The name of the business, corporation, partnership, or other private entity)

- 1) I am a United States Citizen
- 2) I am a legal permanent resident of the United States and am 18 years of age or older. Please include Alien Registration Number below signature.*
- 3) I am a qualified alien or non-immigrant under the Federal Immigration and National Act and am 18 years of age or older, and am lawfully present in the United States.*

*OCGA 50-36-1(e)(2) requires that aliens under the Federal Immigration and Nationality Act, Title 8 USC, as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien," legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

Number and Document Source

In making the above statement under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of OCGA Section 16-10-20.

Signature of Applicant

Printed Name

Alien Registration number for non-citizens

NOTARIZATION REQUIRED

Subscribed and sworn before me on this, the _____ day of _____, 20____.

Notary Public

My Commission Expires: _____

LETTER OF ACKNOWLEDGEMENT

I acknowledge that I have read the Peachtree City Ordinance 6-127 pertaining to Alcohol Beverage Handling Permits. I agree to follow the rules and regulations set forth within this ordinance at all times. Peachtree City Ordinance 6-127 can be found under the Code of Ordinances at www.peachtree-city.org.

I understand that if I am convicted, plead guilty or plead nolo contendere to any misdemeanor or felony relating to illegal gambling, soliciting for prostitution, pandering, letting premises for prostitution, keeping a disorderly place, illegal drugs/narcotics, theft, crimes of violence, sexual offenses, or any other crime opposed to the decency, morality, or public welfare (including identity and credit card fraud) or any offense relating to the manufacture, sale, or use of alcoholic beverages (including Minor in Possession of Alcohol and Driving Under the Influence) after being issued an alcohol handling permit, that I must return said permit to the Peachtree City Police Department. I further understand that continuing to work after being convicted; pleading guilty or pleading nolo contendere that I am in violation of the Peachtree City Ordinance 6-127, Alcoholic Beverage Handling Permits, and I will be issued a citation for violating this ordinance.

Signature of Applicant

Date