



POLICE DEPARTMENT

350 South Highway 74 | Peachtree City, Ga 30269 | 770-487-8866 | Fax: 770-631-2512
www.peachtree-city.org/police



Janet L. Moon
Chief of Police

(DETACH AND KEEP THIS DOCUMENT WITH YOU)

PEACHTREE CITY POLICE DEPARTMENT APPLICANT SELECTION INFORMATION CITY OF PEACHTREE CITY POLICE DEPARTMENT IS AN AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

Thank you for your interest for employment as a Police Officer for the Peachtree City Police Department. Included within this packet of information are the steps for the Peachtree City Police Department's selection process. It is important for applicants to remember that each step must be completed as posted and that omissions may cause a delay in processing, or disqualify the applicant from the process. The applicant should understand that the mere act of submitting an application does not constitute a guarantee of employment. A complete and thorough background investigation is conducted on all viable applicants. The processing of an application and the selection of a candidate may involve a time of approximately six to eight weeks or more. If an applicant is disqualified for reason listed within this document, the applicant may re-apply when the disqualifying circumstances have been rectified. If an applicant is not selected to move forward for reasons other than disqualifying factors, the applicant may reapply at any time.

Phase I:

The selection process begins with the filing of the basic employment application. After the application has been filed through the City of Peachtree City Human Resources, the application will be forwarded to the Police Department for a preliminary review. As positions are available, those applicants who meet these requirements may be contacted and scheduled for activities in Phase II. All applicants not selected for a position with the Peachtree City Police Department will be notified in writing at some point during the process. During this phase of the selection process, consideration will be given to the applicant's employment, educational achievement, and/or previous law enforcement or law enforcement related experience. Preference for selection will be given to those applicants who possess Georgia POST certification, military experience, and/or applicants who possess a college degree.

Minimum qualifications for the position of Police Officer are set by Georgia Law OCGA 35-8-8 Certification of Police Officers.

Preferred Job Dimensions:

1. **Communication Skills:** Ability to express oneself clearly in writing and speech. Ability to read with good comprehension. Ability to write a report which accurately describes what happened. Ability to speak clearly and make oneself understood.
2. **Problem Solving Ability:** Knowing how to size up a situation, identify the problem, and make a logical decision. Knowing when to take action and what kind of action is appropriate. Using good judgment in making decisions. Ability to see similarities and differences between the many situations confronted on a daily basis.
3. **Learning Ability:** Ability to comprehend and retain a good deal of factual information. Ability to recall factual information pertaining to laws, statutes, code, etc. Ability to learn and to apply what is learned. Capability of learning the factual material which is required of a law enforcement officer.
4. **Judgment Under Pressure:** Applying good common sense in dealing with pressure situations. Capability of making sound decisions on the spot. Using good judgment in dealing with a potentially explosive situation. Ability to make effective, logical decisions under pressure.
5. **Observational Skills:** Mental alertness, good observational skills, memory for details. Alertness to signals which indicate that something is wrong. Inquisitive; senses when something is wrong. Suspicious inquisitive; able to sense when things are not satisfactory.
6. **Willingness to Confront Problems:** Ability to be assertive in a potentially explosive situation. Willingness to confront a problem. Will not back away. Willingness to stop people who are behaving in a suspicious manner and to challenge them. Having the courage to confront a potentially dangerous situation.
7. **Interest in People:** Wanting to understand people and to work with them. Having an active interest in working with people. Fairness in dealing with the public regardless of ethnic race, economic level, etc. Having a public service orientation. Wanting to help people.
8. **Interpersonal Sensitivity:** Resolving problems in a way that shows some sensitivity for the feelings of people. Showing empathy in working with people. Does not enforce the law blindly. Effective in dealing with people without arousing antagonism. Understanding the motives of people and how they will react.
9. **Desire for Self-improvement:** Desire to go out and seek the knowledge which is needed to be a competent law enforcement officer. Seeing oneself as being responsible for learning the job and a willingness to put in time needed to stay up to date. Having a high degree of interest and self-drive in wanting to improve skills and knowledge. Caring about one's competence as a law enforcement officer, and wanting to improve one's skills.
10. **Appearance:** Demeanor as determined by physical appearance, grooming and personal care. Having personal and professional pride in one's demeanor and appearance. Showing pride in appearance. Professional bearing as determined by neatness and overall grooming.
11. **Dependability:** Having the habit of submitting reports on time, not malingering on calls, etc. – well motivated. Dependable; follows through on assignments. Taking the extra effort required to be accurate in all details of the work. Willingness to turn in the hours needed to complete the job.
12. **Physical Ability:** Showing the endurance required to do the job. Measuring up to the physical demands of police work. Having good physical coordination, stamina, and agility. Being physically able to handle one's self when necessary.



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13. Integrity: Refusing to yield to the temptation of bribes, gratuities, payoffs, etc. Refusing to tolerate unethical or illegal conduct on the part of other law enforcement personnel. Showing strong moral character and integrity in dealing with the public. Being honest in dealing with the public.
14. Operation of a Motor Vehicle: Ability to possess a valid (Georgia) Driver's License. Ability to drive safely. Ability to control a motor vehicle at high speeds. Ability to operate motor vehicle in all types of weather conditions.
15. Creditability as a Witness in a Court of Law: Ability to give testimony in a court of law without being subject to impeachment due to one's character for honesty or veracity (or their opposites), or due to a prior felony conviction.

The applicant will be disqualified from further consideration for any of the following reasons:

1. Driver's history reflects more than four (4) moving violations within a period of five (5) years from the date of application, with a disposition other than not guilty or dismissed.
2. Have any conviction or plea of nolo contendere for reckless driving or racing within a two (2) year period prior to the application date as defined by the Criminal Code of Georgia or other similar state laws regardless of law titles.
3. Driver's license that is currently suspended, revoked, or expired.
4. Driver's license has been suspended anytime within the past twelve (12) months from the date of the application (with the exception of suspensions resulting from verifiable administrative errors).
5. History of at-fault vehicular accidents.
6. Having more than one conviction or plea of nolo contendere for driving under the influence within a candidate's lifetime. The conviction shall not have occurred within a three (3) year period prior to the submission of an application.
7. Have any lifetime conviction or plea of nolo contendere for the traffic offense of habitual violator as defined by the Criminal Code of Georgia.
8. Pending traffic charges.
9. Charged with a controlled substance offense and the disposition is anything other than not guilty or dismissed.
10. Shall not have knowingly used, tried, tasted, or experimented with any illegal controlled substance that would constitute a misdemeanor violation of the Criminal Code of Georgia within three (3) years prior to application whether detected or undetected.
11. Shall not have knowingly used marijuana or any other controlled substance in a context other than "experimentation."
12. Shall not have knowingly used, tried, tasted, or experimented with any illegal controlled substance that would constitute a felony violation of the Criminal Code of Georgia whether detected or undetected.
13. Shall not have knowingly been involved in the illegal sale, trade, distribution, growth, transport, or preparation of any substance or drug classified as a controlled substance or declared unlawful by the Criminal Code of Georgia in effect at the time of the act whether detected or undetected.
14. Shall not have a pattern of using illegally obtained prescription drugs or misusing prescription drugs.
15. Any felony conviction. To include please under the First Offender Act. Criminal history reflects a serious or aggravated misdemeanor arrest; a felony arrest; or any arrest that involves moral turpitude or would have an adverse effect on the organization, with a disposition other than not guilty or dismissed.
16. Misdemeanor conviction which would be designated as an act of family violence under the Criminal Code of Georgia. More than (3) misdemeanor convictions (other than minor traffic violations) within a lifetime.
17. On probation or parole with any city, county, state or federal agency for any offense.
18. The background investigation reveals that the applicant is involved or has been involved with unethical activity, moral turpitude, or criminal conduct.
19. Current or membership in subversive organizations or criminal street gangs.
20. Being the subject to a protection order which prohibits the possession of firearms or ammunition under state or federal laws.
21. Currently under active investigation by federal, state, or local authorities, or under investigation by P.O.S.T.
22. Failure to pass a pre-acceptance drug screen.
23. Presence of mental, physical, or emotional conditions that might adversely affect an individual's ability to perform the duties of a peach officer or take part in training programs relative to law enforcement.
24. Refusal to submit to a battery of psychological tests administered by a licensed psychologist selected by the Peachtree City Police Department.
25. Failure to obtain a recommendation of psychological suitability from a licensed psychologist selected by the Peachtree City Police Department.
26. Employment history is unsatisfactory. Terminated "with cause" by a previous employer.
27. The results of the background investigation reflect negatively on the applicant's credibility as a witness in a court of law.
28. Failure to answer truthfully and fully all questions asked. Any misrepresentation or omission of any material fact on the application; during the background investigation; or in any phase of the selection process shall disqualify the applicant. If an investigation discloses a willful misrepresentation, omission, misstatement, or falsification, the application will be rejected and the applicant may be permanently disqualified from applying in the future.
29. Any dishonorable, bad conduct or other than honorable discharge from any branch of the Armed Forces.
30. Refusal to sign agreement indicating acceptance and willingness to comply with the Peachtree City Police Department Standard Operating Procedures and the City of Peachtree City Personnel Policy.
31. Previous dismissal from any P.O.S.T. certified police academy in Georgia or any other state for academic dishonesty or cheating.
32. Previous decertification by Georgia P.O.S.T. or other state's equivalent.
33. Visible tattoos and brands other than for legitimate medical reasons are prohibited for all employees. Employees who have visible tattoos and/or brands will be required to have them removed at their own expense or keep them covered by the uniform even if it requires the wearing of a long sleeve shirt and/or pants year around. If it is determined that a person with exposed tattoos; brands; body mutilations; and/or similar, that cannot be covered by the uniform, then that person will not be considered for employment.
34. Tattoos or brands on the face.



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35. Refusal to submit to a drug and alcohol screening.
36. Refusal to submit to a pre-employment polygraph examination when requested.
37. Failure to complete a pre-employment polygraph examination.
38. Currently on probation with P.O.S.T.
39. Decertified after review of relevant national or state decertification resources.
40. Fail to agree to and sign training agreement contract with the Peachtree City Police Department.

The applicant could potentially be disqualified on a case-by-case basis at the discretion of the Chief of Police:

1. Having previously been the subject of a protection order which prohibits the possession of a firearm or ammunition.
2. Any misdemeanor conviction (other than minor traffic violations) within the past five (5) years. Nolo contendere and first offender pleas are considered convictions.
3. Terminated for cause from another public safety agency.
4. Previous dismissal from any P.O.S.T. certified police academy in Georgia or any other state as a result of disciplinary action (other than academic dishonesty or cheating).
5. Release from a public safety agency during probationary period.
6. Driving record that indicates a pattern of unsafe driving.
7. Conviction for misdemeanor grade Homicide by Vehicle.
8. History indicating a pattern of negative work performance at past employers.
9. Pattern of tardiness or absenteeism with previous employers.
10. Any misdemeanor arrest, irrespective of disposition, within two (2) years of application.
11. Any felony arrest, irrespective of disposition, within two (2) years of application.
12. General Discharge (under honorable conditions) from any branch of the Armed Forces dependent upon circumstances involved.
13. Uncharacterized Discharge from any branch of the Armed Forces dependent upon circumstances involved.
14. Arrests for any of the following offenses: obstructing / hindering a law enforcement officer, escape, attempt to elude/evade.
15. Indicator(s) of unsuitability pertaining to moral character as identified in the P.O.S.T. Manual for Background Investigators which are not automatic disqualifiers.
16. Indicator(s) of unsuitability pertaining to work habits as identified in POST Manual for Background Investigators which are not automatic disqualifiers.
17. Indicators(s) of unsuitability pertaining to interaction with others as identified in POST Manual for Background Investigators which are not automatic disqualifiers.
18. Indicator(s) of unsuitability pertaining to learning ability and communication skills as identified in POST Manual for Background Investigators which are not automatic disqualifiers.

Before advancing further in the selection process, the applicant must satisfy each element of the background investigation. If for some reason the applicant is eliminated during the investigation, the investigator will communicate this to the applicant by written correspondence from the Chief of Police.

If an adverse decision is based solely upon information obtained from a Criminal History or Driver's History report, the applicant will be informed as to the content of the report and the reasons for disqualification.

Phase II:

Phase II of the selection process involves the Department's Physical Agility Test and BPad video assessment. If an applicant is selected to move to this phase, he/she will be contacted via telephone and/or U.S. Mail with a testing date and time.

Physical Agility Test

The minimum physical requirements of the position, according to the Police Officer job description, requires each candidate to be physically able to operate a variety of law enforcement equipment; display manual dexterity; be physically able to work; move, lift, or carry objects; capable of exertion of force; and must be able to coordinate hand and eyes in the use of essential equipment relative to the position.

In establishing criteria for pre-employment testing for fitness for duty, the Department has compiled the following exercises. The exercises contained in the test are inclusive and/or representative of physical exertions and stresses any police officer may encounter during his/her tour of duty. The examination and qualification requirements will not be adjusted for age or gender.

The test shall consist of the following:

- ¼ mile course consisting of a series of runs/sprints, interspersed with the following obstacles:
- 4 foot broad jump
- Dual stair climb
- 5 foot wall climb
- Serpentine police course
- 50 foot dummy drag (120 lbs.)
- Sprint to finish line



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Behavioral Personnel Assessment Device (B-Pad) assessment.

The B-Pad is an interactive assessment that is used to observe candidates in action as they respond to a series of job-related video scenarios supplemented by follow up questions from an interview panel. This evaluation assesses competencies such as problem solving, interpersonal skills, and ethical decision making. The candidate will also participate in a writing exercise as a part of this assessment. It is typically held on the same date as the physical ability testing.

Phase III:

Each applicant who progresses to Phase III of the selection process will be interviewed by the Applicant Interview Committee. This committee consists of a member of the Human Resources Department, supervisory, and non-supervisory personnel from the police department. The purpose of the interview is to provide staff the opportunity to evaluate and screen applicants, and allow for staff participation in the recommendation of applicants during the selection process. The interview is primarily informal in nature; however, the committee will make recommendations to the Chief of Police as to whether the applicant should progress to Phase IV. Depending on the results of the interview with the Interview Committee, the applicant may be declined further consideration in the selection process. Those applicants who are chosen to progress to Phase IV will be notified.

Phase IV:

Phase IV consists of a formal interview with the Chief of Police. Once this interview has been completed, the Chief of Police will have the unfettered ability to have an applicant progress further in the process, or to remove the applicant from the process. Those applicants chosen to progress will then complete a personal history statement at the department.

Phase V:

During this phase, the applicant will be assigned to a background investigator. An initial investigation will be conducted to assess the suitability of the applicant. The applicant should expect to be contacted for further information. The applicant should understand that the background investigation may be a long and in depth process and that confidential aspects of their personal life will be explored. The background investigation will include, but not be limited to, the following elements:

- Driver's history
- Criminal history record
- Verification of personal references
- Verification of employment history
- Verification of educational achievement
- Verification of military service
- Verification of credibility as a witness in a court of law
- Verification of information contained in the personal history statement
- Any other information deemed necessary by the investigator.

The applicant is responsible for providing complete information and any or all reports; records or other documentation related to any factor discovered that requires further review and evaluation. The application will be temporarily suspended until all requested information is received.

Phase VI:

Once the background investigation has progressed to a satisfactory level, the applicant may be offered conditional employment. The candidate will be notified to report to the police department where he or she will meet with the Chief of Police, or her designee and a conditional letter will be presented. This offer is valid for a one month period and is incumbent on the applicant successfully completing all further phases of the process. Applicants who receive a conditional offer of employment will automatically move to Phase VII. Those applicants who are disqualified through the background investigation or any other portions of Phase V will be notified in writing at the conclusion of the hiring process.

Phase VII:

After a conditional job offer has been made, applicants will progress to this phase. During this phase, the background investigation continues to be conducted and other significant tests are scheduled. Applicants should expect all current employers to be contacted and the background investigator to interview neighbors and relatives.

1. Polygraph Examination

Applicants who advance to Phase VII of the selection process will be assigned a date and time to report to the Georgia Bureau of Investigation for a pre-employment polygraph examination. A list of areas from which the polygraph questions are drawn will be provided to the applicant prior to the examination. The results of the examination will not be a single determinant of employment status.



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2. Psychological Evaluation

Applicants who advance to Phase VII of the selection process will be assigned a date and time to report to Stone, McElroy & Associates to meet with the psychiatrist/psychologist.

The psychological examination encompasses the following aspects:

- Validity
- Candidness
- Accuracy

Diagnostic scales

- Honesty
- Non-violence
- Drug avoidance
- Safety consciousness
- Emotional stability
- Police Orientation

Although each part is scored separately, the results are combined for the applicant's overall evaluation. Applicants will be rated accordingly:

- Recommended
- Not recommended

3. Drug Testing and Physical Examination:

Applicants who progress to Phase VII of the selection process are required to submit to and pass a drug screen and medical examination. The medical examination will after examination by a licensed physician or surgeon, to be free from any physical, emotional, or mental conditions which might adversely affect his or her exercise of the powers or duties of a peace officer.

The offer of employment may be revoked if the applicant's physical or psychological status prohibits him/her from performing the essential functions of the position applied for and reasonable accommodations are not possible. Additionally, if the applicant's physical or psychological status poses an immediate threat to the applicant or others while performing essential functions of the position applied for, the offer of employment may be revoked.

Phase VIII:

Phase VIII of the process involves a recommendation to the Chief of Police from the assigned investigator. At this point the offer of employment will be confirmed and the background investigation with a recommendation from the Chief of Police will be forwarded to Human Resources. Human Resources will complete the final offer of employment in coordination with the Police Department.

Janet Moon
Chief of Police

January 1st, 2022

Date

CITY OF PEACHTREE CITY POLICE DEPARTMENT
AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

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*An Internationally Accredited Agency
A State Certified Agency*

(PLEASE PRINT)

Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, marital or veteran status or disability.

Date of Application _____

Position(s) Applied For _____

Referral Source: _____ Advertisement _____ Friend _____ Relative
_____ Employment Agency _____ Other

Name _____
Last First Middle

Address _____
Number Street City State Zip Code

Phone No. (_____) _____ Social Security No. (Optional) _____

Cell No. (_____) _____ E-Mail Address _____

Are you at least 18 years old? _____ Yes _____ No

Have you ever filed an application before? _____ Yes _____ No Date _____

Have you ever been employed here before? _____ Yes _____ No Date _____

Are you a citizen of the United States or are you legally authorized to work in the United States? _____ Yes _____ No

Are you on lay-off and subject to recall? _____ Yes _____ No

Are any of your relatives employed by the City? _____ Yes _____ No

If yes, list name(s) _____

Have you ever been convicted of a felony? _____ Yes _____ No

If yes, explain

Answer these questions only if the job for which you are applying requires a driver's license.

Do you have a valid driver's license? _____ Yes _____ No

If yes, give driver's license number and state _____

AN EQUAL OPPORTUNITY EMPLOYER

Per-19 "Non-Stock"

2-08

EMPLOYMENT EXPERIENCE
Full and accurate phone numbers are required

List each job held. Start with your present or last job. Include military service assignments and volunteer activities. (Exclude groups which indicate race, color, religion, sex, national origin or disability.)

Employer ()	TELEPHONE	Dates		Work Performed
		From	To	
Address				
Job Title		Salary		
		Starting	Final	
Supervisor				Reason for Leaving
Employer ()	TELEPHONE	Dates		Work Performed
		From	To	
Address				
Job Title		Salary		
		Starting	Final	
Supervisor				Reason for Leaving
Employer ()	TELEPHONE	Dates		Work Performed
		From	To	
Address				
Job Title		Salary		
		Starting	Final	
Supervisor				Reason for Leaving
Employer ()	TELEPHONE	Dates		Work Performed
		From	To	
Address				
Job Title		Salary		
		Starting	Final	
Supervisor				Reason for Leaving

EMPLOYMENT EXPERIENCE (cont)
Full and accurate phone numbers are required

List each job held. Start with your present or last job. Include military service assignments and volunteer activities. (Exclude groups which indicate race, color, religion, sex, national origin or disability.)

Employer	TELEPHONE	Dates		Work Performed
		From	To	
()				
Address				
Job Title		Salary		
		Starting	Final	
Supervisor				Reason for leaving
Employer	TELEPHONE	Dates		Work Performed
		From	To	
()				
Address				
Job Title		Salary		
		Starting	Final	
Supervisor				Reason for leaving
Employer	TELEPHONE	Dates		Work Performed
		From	To	
()				
Address				
Job Title		Salary		
		Starting	Final	
Supervisor				Reason for leaving
Employer	TELEPHONE	Dates		Work Performed
		From	To	
()				
Address				
Job Title		Salary		
		Starting	Final	
Supervisor				Reason for leaving
Employer	TELEPHONE	Dates		Work Performed
		From	To	
()				
Address				
Job Title		Salary		
		Starting	Final	
Supervisor				Reason for leaving

If you need additional space, please continue on a separate sheet of paper.

Summarize Special Skills and Qualifications Acquired From Employment or Other Experience

WORK REFERENCES: Give the names of three professional references to include supervisors or co-workers.

COMPLETE AND ACCURATE DAY TIME PHONE NUMBERS ARE REQUIRED.

Name	Relationship	Telephone Number	Years Acquainted
1			
2			
3			

EDUCATION

	High	College/University	Graduate/Trade/Professional
School Name			
Years Completed: (Select)			
Diploma/Degree			
Describe Course of Study:			
Describe Specialized training, Apprenticeship, Skills, and Extra-Curricular Activities:			
Honors Received:			

AGREEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application, including a driver's license and any criminal background checks, as may be necessary in arriving at an employment decision.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the City and that no real or implied employment contract exists.

Signature of Applicant

Date

(Over)

**PEACHTREE CITY POLICE DEPARTMENT
CRIMINAL HISTORY CONSENT FORM**

Employment with criminal justice agency - civilian (Purpose code "J")
Employment with criminal justice agency - P.O.S.T. (Purpose code "Z")

I hereby authorize the **PEACHTREE CITY POLICE DEPARTMENT** to receive any criminal history record information pertaining to me, which may be in the files of state or local criminal justice centers. If the Criminal History information received results in an adverse employment, licensing, or other decision, the individual or agency making the adverse decision must inform the applicant of all information pertinent to that decision.

Full Name (Print) _____

Address _____

City/State/Zip _____

Social Security Number _____ Home Telephone Number _____

Driver's License Number _____ State _____

Date of Birth _____ Race _____ Sex _____

How long have you resided at your current address? _____

List previous addresses for last 10 years

One of the following must be checked:

This authorization is valid for 90/180 (circle one) days from the date of signature.

I, _____, give consent to the above named to perform periodic criminal history background checks for the duration of my employment with this company.

Authorizing Signature _____

**Georgia Bureau of Investigation
Georgia Crime Information Center**

Georgia Driver's History Consent Form

I hereby authorize the **Peachtree City Police Department** to receive a copy of my Georgia driver's history information as part of my application for criminal justice employment, or for use relative to the performance of my official duties with this agency.

Full Name (print)

Address

City

State

Zip

Sex

Date of Birth

Driver's License Number

Signature

Date

PEACHTREE CITY POLICE DEPARTMENT

FAIR CREDIT REPORTING ACT AUTHORIZATION TO OBTAIN INFORMATION

In undertaking this agreement, I understand that I have certain rights under the Fair Credit Reporting Act which include but are not limited to the following:

- You must be told if information in your file has been used against you.
- You can find out what is in your file.
- You can dispute accurate information with the CRA.
- Inaccurate information must be corrected or deleted.
- You can dispute inaccurate items with the source of information.
- Outdated information may not be reported.
- Your consent is required for reports that are provided to employers, or reports that contain medical information .
- You may choose to exclude your name from CRA lists for unsolicited credit and insurance offers.
- You may seek damages from violators.

If you desire a more detailed explanation of your rights, you may receive a copy of a summary of your rights under the Fair Credit Reporting Act on request and at no cost.

Being knowledgeable of my rights under the Fair Credit Reporting Act, I hereby authorize the Peachtree City Police Department to order and obtain a Consumer Report to be used for employment consideration purposes.

Printed Full Name

Date

Signature

Witness

CITY OF PEACHTREE CITY, GEORGIA

AUTHORIZATION FOR RELEASE OF PERSONAL INFORMATION

I, _____, do hereby authorize a review of and full disclosure of all records, documents, and information concerning myself to any duly authorized agent(s) of the City of Peachtree City, or to any authorized agent of a criminal justice agency or any private agency upon request of the City of Peachtree City, whether the said records, documents, and/or information are of a public, private, or confidential nature.

The intent of this authorization is to give my consent for full and complete disclosure of the records, transcripts, and information of educational institutions; financial or credit institutions, including records of loans, the records and information of commercial or retail credit agencies (including credit reports and/or ratings), and other financial statements and records wherever filed; employment, and pre-employment records and information, including background reports, efficiency ratings, disciplinary actions, complaints or grievances filed by or against me; court and civil records; information and the records and recollections of attorney at law, or of other counsel, whether representing me or another person in any case, either criminal or civil, in which I presently have or have had an interest.

I understand that any information obtained by a personal history background investigation, which is developed directly or indirectly, in whole or in part upon this release authorization, will be considered in determining my suitability for employment by the City of Peachtree City. I also certify that any person(s) who may furnish such information concerning me or provide any statements regarding my personal history background shall not be held accountable for giving this information; and I do hereby release said person(s) and the companies in which they represent from any and all liability, which may be incurred as a result of furnishing such information or making such statements.

I understand that I must successfully complete the Peachtree City Police Department's selection process before given final consideration for employment. I also agree that in the event that I am employed by the City of Peachtree City, I will submit to a physical examination, a psychological examination, and a polygraph examination when requested. Also, in the event of employment, and in consideration thereof, the Police Department and any person or entity it may authorize shall be entitled, without further consent to use, in any manner required, any picture or photograph of me. I further agree to submit my fingerprints for a records check as determined by the Georgia Peace Officer Standards and Training Council.

I certify that all the statements given in this application and in my personal history statement are true and correct. I realize that falsification or misrepresentations on this or any other personnel record may result in my not being employed or, if employed, in my termination for employment. In the event of my employment, I agree to abide by all present and subsequently issued written directives of the City and the Police Department.

I acknowledge that I understand fully the nature of the authorization I am giving, and I have no objection to same. I give this permission voluntarily, in that I am not under any type of coercive influence or undue pressure.

A photocopy of this release form will be valid as an original thereof, even though the said photocopy does not contain an original writing of any signature.

Date

Signature of Applicant